**REGISTRATION DATES for the 2024 - 2025 School Year**

November 6 & 7, 2023 Registration materials will be sent home to families.

November 27, 2023 Children presently enrolled in 2023-2024

 that require daycare in 2024-2025

 may register for class & daycare, **as well as siblings**

December 11, 2023 All students may send in registration forms for 2024-2025 regardless of daycare needs. The registrations are

 First come, first serve.

January 5, 2024 ALL in-house Havenwood registrations are due in for

2024-2025 enrollment.

* Twos moving to threes, threes moving to

 fours & any fours staying at Havenwood.

January 9, 2024 **New incoming Students –**

 Snow date 1/11/24 ***Please meet in Fellowship Hall for registration***

Enrollment begins at 10:00 a.m. to Noon – Lottery numbers will be assigned at 10:00 & drawing will

begin at 10:10 a.m.

\*\* This is NOT first come, first served \*\*

***INCLEMENT WEATHER EXPLANATION***

If a delay in school is announced – please check our website or Facebook page.

Our currently enrolled families will be notified by our “Rained Out” text messaging system.

Registration will be delayed two hours.

If the decision to close school due to inclement weather occurs, the registration date will take place on the snow date.

**\*\*\*** **REGISTRATION PROCESS for IN-HOUSE \*\*\***

**1**. Registration Day for IN HOUSE Families.

 a. Have registration form filled out.

 b. Place in child’s folder

c. Down payment (May 2025's tuition plus $125.00 processing fee) due at registration time by **check, cash or credit card (this does include a 3% fee** .

Day Care has an additional processing fee of $75.00 due at registration along with the

 May 2025’s daycare tuition. **Post-dated checks will not be accepted.**

 **2.** Families with more than one child, or a sibling coming into Havenwood may

 register both at the same time.

**3**. If registration date is missed, your application will be handled individually on a first come, first serve basis according to remaining class & daycare openings.

***\*\*REGISTRATION DOWN PAYMENT & TUITION ARE***

***NON-REFUNDABLE & NON-TRANSFERABLE.***

 9/23